

The Constitution of the NAPETS, as given hereunder, comprising of 17 clauses, has been approved and accepted by the house of the 10th AGM held on 19.11.2004 at BMICH, Colombo 7.

THE CONSTITUTION OF THE NATIONAL ASSOCIATION OF PROFESSIONALS IN ENGINEERING, TECHNOLOGY AND SCIENCE (NAPETS) - (FOUNDED IN 1994)

1. Name

The Association shall be known as the National Association of Professional in Engineering, Technology and Science (NAPETS).

2. Address

400, Kotte Road, Pitakotte, Sri Jayawardanapura.
District / Provincial Associations: as applicable

3. Objectives

- I. To provide an opportunity for professionals of different categories to meet and exchange ideas to gain wider knowledge and experience thus making available the best possible professional and technical expertise for the development of the country.
- II. To offer professional advice and guidance during planning and formulation of state policies and to persuade the state to implement these policies under such expert professional guidance to create a strong economic structure for Sri Lanka.
- III. To safeguard the rights of the professionals who are members of the NAPETS and create opportunities for their personal progress and job satisfaction.
- IV. To take appropriate measures to create a conducive environment for the members to progress in their chosen professions.
- V. To provide opportunities for members to have a stake in the development of the country.
- VI. To create networks with other professional bodies for mutual benefit.
- VII. To assist the United National Party in drafting, formulating and implementing of the policies and programs of the party.
- VIII. To advice the United National Party from time to time through the General Secretary of the party on any practice, based on Scientific, Technical and Engineering aspect which would be of national interest.

District associations shall share the same objectives as those of the parent association.

4. Membership

4.1 General Members

Membership is open to those ;

Who are in the possession of a Degree, Diploma or a Membership of a recognized Professional Institute in the field of Engineering, Science, Technology or any other professional qualification acceptable to the Council for the particular concerned where it is considered that the contribution of such a member is beneficial to the progress of the Association.

AND

Who are members of the United National Party and who shall accept the principles and policies of the United National Party.

4.2 Members of District / Provincial Association

All members of the District / Provincial Associations shall be members of the Parent Association.

4.3

Members under 4.1 & 4.2 shall be either life members or ordinary members as determined according to the mode of payment prescribed under 10.

4.4 Honorary Member

All sitting UNP members of Parliament and Electoral Organizers shall be given Honorary Membership of District / Provincial Associations.

5. Organization

5.1 There shall be a Parent Association at national level.

5.2 There shall be Regional Associations at district/ Provincial levels. Such bodies shall be NAPETS and the name of the District or Province thereafter.

5.3 Patrons

The Honorable leader of the United National Party shall be the Chief Patron (ex officio of the Association, the Honorable Deputy Leader, Honorable Assistant Leader, Chairman and the General Secretary of the UNP shall be the Patrons.

In the District / Provincial Organizations of the District / Provincial Leader of the UNP shall be the Patron. All sitting UNP members of Parliament of the respective districts / provinces shall be the Patrons.

6. Office Bearers

6.1 Parent Association

The Council of the NAPETS shall consist of members not exceeding 41 in number as detailed below.

- I. The President
- II. Vice President cum National Organizer
- III. Vice Presidents – 04
- IV. Honorary Secretary
- V. Honorary Treasurer
- VI. Editor
- VII. Asst. Secretaries -05
- VIII. Asst. Treasurer
- IX. Asst. Editor
- X. Council Members -25

Presidents of District / Provincial Organizations shall be members of the Council.

6.2 District / Provincial Associations

The Council of a District/ Provincial Association shall consist of a number not exceeding 15 members as detailed below.

- i. The President
- ii. The Vice President – District / Provincial Organizer
- iii. The Vice President
- iv. Honorary. Secretary
- v. Honorary. Treasurer
- vi. The Editor
- vii. The Asst. Secretary
- viii. The Asst. Treasurer
- ix. Council Members – 07

6.3 Functional Committees

There shall be Functional Committees at national level as well as at District / Provincial levels. The purpose of the Functional Committees is to plan and implement various important activities which are beneficial to the members as well as to the public.

The Council shall nominate the Chairman, Secretary and members to the Functional Committees.

Same procedure shall be adopted by the Councils at District/ Provincials in constituting Functional Committees.

The number of members to be nominated by the Council to Functional Committees may be decided according to the requirements of the task of the FC

7. Election to the Council

The Council shall be elected at the Annual General Meeting by the General Membership. If a vacancy occurs after the AGM such vacancies shall be filled by the Council.

A member shall cease to be a member of the Council if he or she is absent for 03 consecutive Council meetings without a valid reason.

Duties and Functions of the Office Bearers

8.1.1. The President

The President shall preside at all meetings and guide and direct the activities of the Association to realize its objectives. He should ensure that the Secretary convenes a Council meeting once a month. In his absence one of the Vice presidents shall preside.

8.1.2. The Vice Presidents

One of the Vice Presidents shall act for the President in his absence, the Vice Presidents shall perform any other duty entrusted to them by the Council.

8.1.3. The Secretary

The Secretary shall convene the meetings of the Council, Annual General Meeting and the Special General Meetings as per the provisions of the Constitution, keep the minutes of the meetings, attend to the correspondence, maintain the register of the membership, prepare the Annual Report and table same at the AGM and such other duties as directed by the President or the Council. He shall cause action to register the District / Provincial Organizations and coordinate their activities.

8.1.4. The Asst. Secretaries

One of the Assistant Secretaries shall function as the Secretary in the absence of the Secretary. Asst. Secretaries shall carry out any other work entrusted to them by the Council.

8.1.5. The Treasurer

The Treasurer shall be responsible for the proper disbursement and accounting of funds of the Association, maintain books, issue receipts and present monthly accounts duly audited and certified by the Auditors to the Association.

8.1.6. The Assistant Treasurer

The Assistant Treasurer shall assist the Treasurer in all matters pertaining to accounts of the Association.

8.1.7. The Editor

The Editor shall be responsible for the preparation, publication and distribution of the News letter at least once in six months. The Editor shall also be responsible for any other publications and media reports concerning the activities of the Association.

8.1.8. The Asst. Editor

The Asst. Editor shall assist the Editor in all matters pertaining to the duties of the Editor.

8.1.9. The Council Members

The Council Members shall perform duties entrusted to them by the Council and they shall be incorporated into various Sub Committees of the Association.

8.2 District / Provincial Associations

The functions of the Office Bearers of the District / Provincial Associations of NAPETS are similar to that of the Office Bearers of the Parent association, the President and Secretary of District / Provincial Associations shall coordinate with the Parent Association.

9. Financial Year

The Financial Year of the Association shall be from 1st January to December 31st each year. For District/ Provincial Associations too the financial Year shall be the same.

10. Funds of the Association

- 10.1 The funds of the Parent Association shall be maintained in reputed banks/ s as the Council may decide from time to time and all disbursements shall be authorized by the Treasurer and President or Secretary.
- 10.2 Membership Fee
The membership fee shall be Rs.200/= per annum. A member who pays Rs.1000/- shall become a life member.
- 10.3 Membership fee for District Associations
On behalf of those who obtain membership of District/ Provincial Associations in addition to membership of the Parent Association, half the membership fee paid to the Parent Association or Ordinary / Life membership, shall be remitted to the respective District/Provincial Associations.

11. Powers of the Council

The Council shall have the power to:

- i. Purchase, acquire, rent, construct and otherwise obtain lands or buildings which may be required for the purposes of the Association.
- ii. Borrow or raise money for the purposes of the Association.
- iii. Invest any funds not immediately required for the purposes of the Association in such manner, as the Council may deem fit.
- iv. To solicit and receive subscriptions, grants, donations and gifts of all kinds.
- v. The Council shall have the power to fill a vacancy when such vacancy occurs.
- vi. To convene meetings of the Association and summon members for such meetings as and when necessary.
- vii. To appoint functional committees and/or sub-committees chaired by a Council Member for any purpose, the Council may deem necessary.

12. Meetings

12.1 Council Meetings

The Council shall meet as deemed necessary, but not less than six times a year.

12.2 Annual General Meeting

The Annual General Meeting shall be held later not later than 31st day of March of the following year. Only members who have paid the annual membership fee for the current year will have the right to vote at the Annual General Meeting. Fourteen days notice shall be given by the secretary when convening a meeting.

12.3 Annual General Meeting

A Special General Meeting shall be summoned by the Secretary at the written request of 20% of the registered membership giving reasons for such a meeting.

12.4 Special Council Meeting

A special meeting could be summoned by the Secretary at the request of 20% of the Council members giving written reasons for such a meeting.

13. Quorum

13.1 Council Meeting

Parent Association	-	10
District Association	-	05

13.2 Annual General Meeting

Parent Association	-	50 or ¼ of the registered membership whichever is less.
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13.3 District Associations

25 or ¼ of the registered membership whichever is less.

13.4 Special General Meetings

Parent Association	-	50 or ¼ of the registered membership whichever is less
District Association	-	25 or ¼ of the registered membership whichever is less

14. Cessation of membership

- 1. Death of a member
- 2. Resignation as notified in writing by the member and accepted by the Council
- 3. Non payment of subscription fee for a continuous period of two years
- 4. On disciplinary grounds and the member found guilty of an inquiry

When the membership in the United National Party ceases due to the removal or expulsion or otherwise

15. The NAPETS shall be bound by the general principles and policies of the United National Party and shall give effect to any direction by the Leader of the United National Party and/or the General Secretary of the Party.

16. The Secretary of the NAPETS shall forward a report of its activities to the General Secretary of the United National Party regularly.

17. Amendments

Any amendments to the Constitution shall require the approval of at least two-thirds of the members present and voting at the Annual General Meeting or a special General Meeting provided however that the notice of such amendment shall be given to each voting member of the Association at least 2 weeks in advance of the meeting.

End